

SATs Grammar Revision Pack



Grammatical terms / word classes (worth 12/13 marks each year)

Nouns

Term	Definition
Noun	A noun is a 'naming' word: a word used for naming an animal, a person, a place or a thing.
Proper noun	Proper nouns always begin with a capital letter . This is a noun used to name particular people and places: Jim, Betty, London... – and some 'times': Monday, April, Easter... Common examples of proper nouns: names of people (Sarah), countries (Italy), names of companies (Coca Cola), days of the week (Monday) and months of the year (July).
Common noun	A common noun is a noun that is used to name everyday things: cars, toothbrushes, trees... – and kinds of people: man, woman, child...
Collective noun	This is a noun that describes a group or collection of people or things: army, bunch, team, swarm...
Abstract noun	An abstract noun describes things (ideas) that cannot be seen, heard, smelt, felt or tasted: sleep, honesty, boredom, freedom, power, happiness, love, hate ...

Verbs

Term	Definition
Verb	A verb can be either a ' doing ' word (walk, run, skip, laugh) or a state of being (am, is, are, be, was, were, being, been) All sentences have a subject and a verb. The subject is the person or thing performing the verb: <u>Example</u> : Cats purr (Cats is the subject and purr is the verb)
	A verb is often made up of more than one word. The actual verb-word is helped out by parts of the special verbs: the verb to be and the verb to have . These 'helping' verbs are called auxiliary verbs and can help us to form tenses.

Auxiliary verb	<p>Auxiliary verbs for 'to be' include: am, are, is, was, were.</p> <p>Auxiliary verbs for 'to have' include: have, had, hasn't, has, will, will not.</p> <p><u>Examples:</u></p> <p>I have arrived ('arrived' is the main verb and 'have' is the auxiliary verb)</p> <p>We are waiting ('waiting' is the main verb and 'are' is the auxiliary verb)</p>
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Adjectives	
Term	Definition
Adjective	<p>An adjective is a 'describing' word: it is a word used to describe (or tell you more about) a noun.</p> <p><u>Example:</u> The burglar was wearing a black jacket, a furry hat, and a large mask over his face. (The words in bold tell us more about the noun that follows)</p> <p>*TT* = An adjective usually comes before a noun but sometimes it can be separated from its noun and come afterwards (e.g.: Ben looked frightened; the dog was very fierce) - <u>find the noun and then you can find the adjective!</u></p>

Conjunctions	
Co-ordinating conjunctions	<p>Co-ordinating conjunctions join two main clauses (sentences that can make sense by themselves). They help us to create compound sentences.</p> <p>E.g.: <u>She went to the shops. She bought a box of chocolates.</u></p> <p>We can use a conjunction to join these sentences together:</p> <p><u>She went to the shops and bought a box of chocolates.</u></p> <p>*TT* = Remember FANBOYS - for, and, nor, but, or, yet, so</p> <p>Remember, yet is like although. For is similar to because.</p>

Subordinating conjunctions	<p>Subordinating conjunctions link a main (independent) clause with a subordinate (dependent) clause (a clause which does not make sense on its own). A subordinate clause can go at the start, middle (this is called a relative clause) or end of a sentence. Subordinate clauses DO have verbs as they are a clause.</p> <p>Example: When we got home, we were hungry.</p> <p>'When we got home' would not make sense without the main clause 'we were hungry'.</p> <p>We were hungry because we hadn't eaten all day.</p> <p>Other subordinating conjunctions include: if, while, after, when, as, until, before, although, provided that, rather than, even though, since, unless, before, though...</p> <p>*TT* = Remember to look for the subordinating conjunction when trying to find the subordinate clause, as a subordinate clause MUST start with a subordinating conjunction.</p>

Pronouns	
Term	Definition
Pronoun	<p>Sometimes you refer to a person or a thing not by its actual name, but by another word which stands for it. The word you use to stand for a noun is called a pronoun (which means 'for a noun').</p> <p style="text-align: center;">We use pronouns so that we do not have to repeat the same nouns over again. A pronoun replaces a noun.</p> <p>Have a look at the following sentence: When Sam stroked the cat and listened to the cat purring softly, Sam felt calm and peaceful.</p> <p>Compare it with the same sentence where some of the nouns have been replaced by pronouns: When Sam stroked the cat and listened to it purring softly, he felt calm and peaceful.</p> <p>*TT* = If a test question asks you to find the pronouns, remember there are three types to look out for!</p>
Personal pronouns	<p>Personal pronouns are used to refer to one person or thing:</p> <p>E.g.: <i>I, you, me, he, she, it, you, him, her, we, they, us, them, themselves, yourself, herself, himself</i></p>
Possessive pronouns	<p>Possessive pronouns are used to show possession of something:</p> <p>E.g.: <i>my, mine, our, ours, your, yours, their, theirs, his, hers, its</i></p>

Relative pronouns	<p>Relative pronouns are used at the beginning of relative clauses. A relative clause is a type of subordinate clause. It can only go in the middle or at the end of a sentence:</p> <p>Relative pronouns: who, which, where, when, whom, whose, that.</p> <p>A relative clause adds extra information to a sentence. It relates back to a noun that has already been mentioned.</p> <p>E.g.: The man, who ran down the road, was chasing the dog.</p> <p>The tractor, which had red wheels, was driving through the field.</p> <p>He is the person, who called me last night.</p> <p>*TT* = If you are asked to find the relative clause, find the part that wouldn't make sense by itself that is also adding information to a noun!</p>
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Adverbs																																									
Term	Definition																																								
Adverb	<p>An adverb usually tells you more about a verb (it 'adds' to the verb). Adverbs can also tell us more about adjectives or other adverbs (e.g. He ran really quickly - really tells us how quickly he ran).</p> <p>It nearly always answers the questions: How? When? Where? or Why?</p> <p>Most adverbs in English end in -ly and come from adjectives:</p> <p><u>E.g.</u> <i>soft – softly; slow – slowly.</i></p> <p>There are two types:</p> <ol style="list-style-type: none"> 1. Showing time, place or reason (e.g. then, next, soon, therefore) 2. Showing how likely something is (e.g. perhaps, surely) <p>Common adverbs that don't end in ly:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td>Afterward</td><td>Already</td><td>Almost</td><td>Back</td><td>Better</td><td>Best</td><td>Even</td><td>Far</td></tr> <tr> <td>Fast</td><td>Hard</td><td>Here</td><td>How</td><td>Late</td><td>Long</td><td>Low</td><td>More</td></tr> <tr> <td>Near</td><td>Never</td><td>Next</td><td>Now</td><td>Often</td><td>Perhaps</td><td>Quick</td><td>Rather</td></tr> <tr> <td>Slow</td><td>So</td><td>Soon</td><td>Still</td><td>Surely</td><td>Then</td><td>Therefore</td><td>Too</td></tr> <tr> <td>Very</td><td>Well</td><td>Where</td><td>Yesterday</td><td>Therefore</td><td></td><td></td><td></td></tr> </table>	Afterward	Already	Almost	Back	Better	Best	Even	Far	Fast	Hard	Here	How	Late	Long	Low	More	Near	Never	Next	Now	Often	Perhaps	Quick	Rather	Slow	So	Soon	Still	Surely	Then	Therefore	Too	Very	Well	Where	Yesterday	Therefore			
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Adverb or Adjective?	<p>Some words can be either adverbs or adjectives depending on what they do in a sentence, e.g. <i>fast, hard, late</i>.</p> <p>If they answer the questions: How? When? Where? or Why? – they are adverbs.</p>																																								

	<p>If they answer the question 'what is it like?' - they are adjectives and will be telling you more about a specific noun.</p> <p><u>Examples:</u></p> <p><i>Life is hard. (adjective)</i> <i>Kim works hard. (adverb)</i></p> <p><i>The train arrived early. (adverb)</i> <i>I took an early train. (adjective)</i></p>
Adverbial phrase	<p>Similar to an adverb, this is used to add more information to how, where or when the verb is being performed. An adverbial is can be one word or more than one word (a phrase).</p> <p>e.g. Suddenly... Quickly....Impressed...Stunned...Annoying...Fascinating</p> <p>Along the river...Down the valley....Over the hill....On Saturday....At the cinema....Two minutes later....With a smile on their face...Shaking like a leaf....</p> <p>*TT* = A fronted adverbial is simply an adverbial phrase at the start of a sentence, but adverbials can go anywhere!</p>

Prepositions	
Term	Definition
Prepositions	<p>Prepositions are words which show the relationship of one thing to another. They can show time, place and reason (e.g. before, after, during).</p> <p><u>Examples:</u> Tom jumped over the cat.</p> <p style="text-align: center;">After 5pm, I will eat.</p> <p>These words tell you where one thing is in relation to something else.</p> <p>Other examples of prepositions include: after, since, while, up, across, into, past, under, below, above, behind, over, through, along...</p> <p>*TT* = Some words can be prepositions or subordinating conjunctions (e.g. after, since). They are prepositions if they are not followed by verbs in that part of the sentence.</p> <p>Preposition – After breakfast, I will walk to school.</p> <p>Subordinating conjunction – After I eat breakfast, I will walk to school.</p>

Prepositional Phrases	<p>A prepositional phrase begins with a preposition.</p> <p>It shows the position of something:</p> <p><i>under</i> the blanket, <i>up</i> the tree, <i>in</i> the valley, <i>along</i> the road...</p> <p>Or it relates two events:</p> <p><i>after</i> 5pm, <i>since</i> childhood, <i>before</i> dinner</p> <p>*TT* = One of the hardest questions in the test will ask you to figure out whether a word has been used as a preposition or a subordinating conjunction (after, since, before etc). The key to this is that if it has been used as a subordinating conjunction, it will have a verb in that part of the sentence. If it has been used as a preposition, it will not have a verb because it is part of a phrase and phrases do not have verbs!</p>
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Determiners	<p>A determiner is always used with a noun and gives some information about it. There are five different types that you need to know:</p> <ul style="list-style-type: none"> • Articles • Demonstratives • Interrogatives • Possessives • Quantifiers <p>*TT* = Find the noun first, then you can find the determiner.</p>
Article determiners (specific or general)	<p>a, an and the These show whether the noun is specific (the) or general (a, an)</p> <p>Examples: a table, a tree, a necklace; an elephant, an orange, an ice-cream</p> <p>*TT* = If a word begins with a vowel sound, you should use an; if a word begins with a consonant sound, you should use a.</p>
Interrogative determiners (asking)	<p>These are used to ask questions about a noun.</p> <p>There are three you need to know - What? Which? Whose?</p> <p><u>Example</u>: Which hat do you prefer? Whose trousers are these?</p> <p>*TT* = Don't confuse whose with who's - the second one is a contraction that is short for who is!</p>
Possessive determiners (who does it belong to)	<p>These tell us who owns the noun.</p> <p>e.g.: my, our, their, his, your ... Possessive determiners show ownership.</p> <p><u>Example</u>: Sue never brushes her hair.</p> <p>*TT* = Notice that possessive determiners can also be possessive pronouns!</p>

<p>Quantifier determiners (how many)</p>	<p>These tell us how many of the noun there are.</p> <p>e.g. much, more, most, little, some, any, enough, five, seven, twenty etc... These answer the question: How much?</p> <p><u>Example</u>: She invited five friends for breakfast; she did not have any food left.</p>
<p>Demonstrative determiners (tells us which noun)</p>	<p>These tell us which noun is being talked about.</p> <p>e.g.: this, that, these, those... Demonstrative adjectives answer the question: Which?</p> <p>Example: Those apples and these pears are bad; that man stole this handbag.</p>

<p>Subject and Object</p>	<p>The subject of a sentence comes before the verb.</p> <p>The object of a sentence comes after the verb.</p> <p>In the sentence below, cat is the subject and ball is the object.</p> <p>The cat chased the ball – the cat is performing the chasing and the ball is having the chasing done to it</p> <p>*TT* = In the active voice, the subject acts (e.g. The girl kicked the football.)</p> <p>In the passive voice, the subject is acted upon. (e.g. The football was kicked by the ball.)</p>
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<p style="text-align: center;">Functions of sentences (worth 2/3 marks each year)</p>	
<p>Term</p>	<p>Definition</p>
<p>Statement (declarative)</p>	<p>These are sentences which state facts or opinions. They tell us a piece of information.</p> <p>e.g.: It is hot. The butter is in the fridge. She is running late today.</p>
<p>Question (interrogative)</p>	<p>Interrogative sentences (questions) are sentences which ask for an answer. They can either ask for a yes or no answer (closed question – is it Monday?) or a variety of answers is possible (open question – what did you have for breakfast?)</p> <p>Always start with a question word – who, what, why, where, when, how etc</p> <p>e.g. Are you hot?</p> <p style="padding-left: 40px;">Where is the butter?</p> <p>*TT* = Be careful, sometimes question words are used differently to try and trick you into thinking it is a question - What a lovely day! How wonderful you are!</p>

	You may also find question tags , these are added at the end of a statement to turn it into a question - they are coming to dinner, aren't they? Remember to think about whether the sentence is asking for a piece of information in response.
Command (imperative)	These are sentences which give orders or requests – start with bossy/imperative verbs e.g. Play the movie. Give me a toy dinosaur for my birthday.
Exclamation (exclamatory)	Exclamatory sentences (exclamations) are sentences which express a strong feeling of emotion like shock or surprise that begin with 'How' or 'What' and end in an exclamation mark. e.g. How awful! What a day! Some sentences end in an exclamation mark and are sometimes called exclamations, but technically these are just statements: e.g. I don't like it!

SATs Questions about word classes from past papers:

24

Replace the underlined words with the correct **pronoun**. Write one pronoun in each box.

When Jack's grandmother came to stay, she gave Jack some money.

↓

Jack used his money to buy a game called Gables. Jack could not

↓

wait to get home and play the new game.

↓

21

Which **word class** is the underlined word in the sentence below?

My brother thinks that football is an amazing game.

Tick **one**.

adverb

adjective

determiner

conjunction

9

In which sentence is lock a **verb**?

Tick **one**.

Aisha closed the box and fastened the lock.

Make sure you lock the gate before you leave.

I think I need to buy a new bike lock.

The lock can only be opened with this special key.

What is the **word class** of the underlined word?

Our school is bigger than theirs.

Tick **one**.

a co-ordinating conjunction

a subordinating conjunction

a possessive pronoun

a relative pronoun

32

Which underlined word is an **adverb**?

Tick **one**.

The spring garden looks lovely.

My little sister has a wobbly tooth.

The clothes are folded neatly.

Her brown hair is long and curly.

30

Circle the three **adjectives** in the sentence below.

He made his way up the cobbled street, striding like the bold and determined man he was.

Combining words, phrases and clauses (worth 4/5 marks each year)

Term	Definition
Clause	<p>A clause is a group of words which does contain a verb; it is part of a sentence.</p> <p>There are two kinds of clauses:</p> <ol style="list-style-type: none"> 1. A main clause (makes sense on its own) e.g.: Sue bought a new dress. 2. A subordinate clause (does not make sense on its own; it depends on the main clause for its meaning - they always have subordinating conjunctions!) <p>E.g: Sue bought a new dress <i>when she went shopping.</i></p> <p>*‘when she went shopping’ is the subordinate clause as it would not make sense without the main clause.</p> <p>The position of the subordinate clause can be at the front, middle (relative) or at the end of a sentence.</p> <p>Sue bought a new dress <i>when she went shopping.</i> <i>When she went shopping,</i> Sue bought a new dress.</p> <p>*TT* = When looking for a subordinate clause, always search for the subordinating conjunction! Subordinate clauses should have a comma between them and the main clause they join but the tests rarely put these commas in so be careful!</p>
Phrase	<p>A phrase is a group of words which does not contain a subject and verb; it is not a complete sentence: e.g.: up the mountain</p> <p>*TT* = The common phrases you will see are prepositional phrases and adverbial phrases which have both been explained further up this resource!</p>
Relative clause	<p>A relative clause is a type of subordinate clause. It adds extra information about a noun. Relative pronouns are used at the beginning of relative clauses:</p> <p>E.g.: who, which, where, when, whom, whose, that</p> <p>A relative clause adds extra information to a sentence. It is a type of subordinate clause.</p> <p>E.g.: The man, who ran down the road, was chasing the dog.</p> <p>The tractor, which had red wheels, was driving through the field.</p> <p>The house that Jack built sat on the hill.</p>
Noun phrases	<p>A group of words that includes a determiner, adjective or adjectives and a noun.</p>

	<p><u>The red car</u> drove to the beach.</p> <p><u>The bone-crunching monster</u> ate the boy.</p> <p>The ball was kicked by <u>an annoying, young man</u>.</p> <p>*TT* = Sometimes <i>prepositional phrases</i> are added on to the end of them to expand them - the red ball <u>with blue stripes</u></p>
<p>Co-ordinating conjunctions</p>	<p>Co-ordinating conjunctions usually join together two main clauses (sentences that can make sense by themselves!) They help us to create compound sentences.</p> <p>E.g.: <u>She went to the shops. She bought a box of chocolates.</u></p> <p>We can use a conjunction to join these sentences together:</p> <p><u>She went to the shops, and she bought a box of chocolates.</u></p> <p><u>She went to the shops, so she bought a box of chocolates.</u></p> <p>*TT* = Remember FANBOYS - for, and, nor, but, or, yet, so</p> <p>You may get asked to place the co-ordinating conjunctions into empty gaps – remember to try each one in each gap to see which one fits best!</p>
<p>Subordinating conjunctions and subordinate clauses</p>	<p>Subordinating conjunctions link a main (independent) clause with a subordinate (dependent) clause (a clause which does not make sense on its own).</p> <p>Example: When we got home, we were hungry.</p> <p>We were hungry because we hadn't eaten all day.</p> <p>The boy, who hated skiing, was going on holiday.</p> <p>Other subordinating connectives include: if, while, after, when, as, until, before, although, provided that, rather than, even though, since, unless, before, though, who, which, that...</p> <p>*TT* = Remember to look for the subordinating conjunction when trying to find the subordinate clause.</p>

Questions from past SATs papers:

	Main Clause	Subordinate Clause
<u>As he was the tallest</u> , Jake opened the window blinds.		
The <u>resplendent eagle soared across the sunset-stained sky</u> before diving towards the earth below.		
Maggie arrived at school on time <u>despite sleeping through her alarm</u> .		
The leopard, <u>who had slept all day in the shade</u> , roused itself and prepared to hunt.		

36

Complete the sentence below with a **relative clause**. Remember to punctuate your answer correctly.

His sister, _____, is learning to speak Polish.

Underline the longest possible noun phrase in the sentence below.

The film about otters was quite boring.

2 Put a tick in each row to show whether the **main** clause or the **subordinate** clause is in bold.

One has been done for you.

	Main clause	Subordinate clause
My sister , who is very annoying, is older than me .	✓	
Sports day was cancelled because it was raining heavily .		
The sofa, which is old and worn , is the cat's favourite place to sleep.		
When I arrived, everyone else was already there .		

15

What is the grammatical term for the underlined part of the sentence?

Charlie spilt his juice, but it didn't go on his shirt.

Tick **one**.

- an adverbial
- a main clause
- a noun phrase
- a subordinate clause

Verb forms, tense and consistency (worth between 6-8 marks each year)

REMEMBER – tense is always shown by the verb!

Simple past and simple present tense

Simple past = actions that have already happened

I played football. I went swimming. I shouted at the TV.

Simple present = actions that happen regularly

I play football. I go swimming. I shout at the TV.

TT = most simple past tense verbs add ed to the end – BUT NOT ALWAYS!

Present perfect and past perfect

Verbs in the perfect form are used to show time and cause.

Present perfect connects the past to the present and is always structured using **have/has** followed by the **past participle of a verb**. They tell us about events that started before but are still continuing now.

I **have lived** in England all my life.

We **have been** best friends for years.

TT = the present perfect form always uses 'have' or 'has' followed by the past tense (check the examples above!)

Past perfect is always structured using **had** followed by the **past participle of a verb**.

He **had worn** the jacket for five hours.

Modal verbs

Modal verbs are used to show modality (how likely something is to happen)

Examples: can, could, should, would, will, may, might - you can also have the negatives of these - can't, shouldn't, won't etc

It could maybe happen = might, may

Showing you have the ability to do something = can, could

Suggesting it should happen = should, would

Showing it will definitely happen = will

TT = remember, 'will' is the most certain thing to happen – look at the sentences below to check which one you think is most likely to happen!

I **will** go to the cinema tomorrow.

I **should** go to the cinema tomorrow.

I **can** go to the cinema tomorrow.

I **might** go the cinema tomorrow.

Present and past progressive	<p>These are used to show something is happening or was in the process of happening</p> <p>Past progressive = I <u>was playing</u> football. We <u>were jumping</u> on the trampoline</p> <p>Present progressive = I <u>am singing</u> to my friends. They <u>are relaxing</u> in the sun.</p> <p>*TT* = The present form of the verb is always used for both types (ing verbs!)</p> <p>Past is always was (singular) or were (plural) followed by the ing verb</p> <p>Present is always am (singular), is (singular) or are (plural) followed by the ing verb</p>
Tense consistency	<p>Tense consistency means keeping all the verbs in the same clause in the same tense.</p> <p>e.g. He finished his homework, ate his dinner and went out for training.</p> <p>In the sentence above, all the verbs are in the past tense. If it was written with one in the present tense, it wouldn't make sense.</p>
Subjunctive verb forms	<p>The subjunctive is very formal and you do not hear it often! It is used to talk about an ideal situation or a situation that hasn't happened yet.</p> <p>It is most commonly used to give advice – If I were you, I wouldn't do that.</p> <p>*TT* = you will most likely be asked to change a sentence into the subjunctive or to identify a subjunctive sentence.</p> <p>Were and be are the common way to make it subjunctive – always look for the sentence which sounds like it doesn't make sense – or something the Queen might say!</p>
Passive and active	<p>In the active voice, the subject acts (e.g. The girl kicked the football.)</p> <p>In the passive voice, the subject is acted upon. (e.g. The football was kicked by the ball.)*TT* = Remember, the subject performs the verb on the object.</p>

Questions from past papers:

10

Tick one box in each row to show if the sentence is in the **present progressive** or the **past progressive**.

Sentence	Present progressive	Past progressive
Joey was playing football in the park after school.		
Joey's football skills are improving all the time.		
Joey is hoping to be a professional footballer.		

40

Tick one box in each row to show whether the sentence is written in the **active voice** or the **passive voice**.

Sentence	Active	Passive
Otters live in clean rivers.		
Fish are eaten by otters.		
Usually, otters are playful creatures.		

1 mark

12

Which option completes the sentence in the **past perfect**?

Soon after a Frenchman _____ the first land speed record, it was broken.

Tick **one**.

- has set
- had set
- set
- was setting

1 mark

35

Complete the sentences below, using the **simple past tense** of the verbs in the boxes.

It was a cold day when we _____ handball.

↑
play

My friend _____ the ball to me and I _____ it.

↑
throw

↑
catch

1 mark

24

Which sentence uses **tense** correctly?

Tick **one**.

- We sat and ate our lunch once we had found a sunny picnic spot.
- Once we find a sunny picnic spot, we sat and ate our lunch.
- Once we had found a sunny picnic spot, we sit and eat our lunch.
- We sat and eat our lunch once we had found a sunny picnic spot.

Punctuation (worth between 15-17 marks each year)

Capital letters	<p>For the test, you need to remember that capital letters are used for the following reasons:</p> <ul style="list-style-type: none"> • After a full stop and at the start sentences • Names of people (Mr Harrison, Jennifer, Justin Bieber) • Places (London, Europe, England, Brazil) • The start of direct speech ("Hello?") • Days of the week (Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday) • The personal pronoun – I
Full stops	<p>Placed at the end of a sentence (except for questions).</p> <p>It is used to show the point is over and that you are going to start a new point or build on your point.</p> <p>J K Rowling’s new book is out.</p> <p>I like Wednesdays.</p> <p>She hates the weather, but I like it.</p>
Question marks	<p>Used at the end of a question</p> <p>What is for lunch today? How did she manage to do that?</p> <p>They normally start with a question word: what, why, how</p> <p>They are also used in question tags, which are questions added to the end of a statement</p> <p>They aren’t going to leave, are they?</p>
Exclamation marks	<p>Used at the end of an exclamation</p> <p>How amazing! Wow! Excellent work, Christopher!</p>
Commas in lists	<p>This could be adjectives, nouns, verbs – pretty much anything!</p> <p>The hair was sticky, long and ruined.</p> <p>There was James, Samantha and Theo in the car.</p> <p>I was running, coughing and sweating on the way to school.</p> <p>*TT* = They may throw in a fronted adverbial at the start of the sentence to try and trick you as it will also need a comma - like this example below</p> <p>e.g. On Saturday, John, Joe and Sarah went to the cinema.</p> <p>Remember you only need one comma if the list only includes three things!</p>
Commas to clarify meaning	<p>Commas can be used to make things clearer for the reader, such as vocatives.</p> <p>Let’s eat Grandpa! (this makes it sound like they want to eat Grandpa!)</p> <p>Let’s eat, Grandpa! (this sentence is showing them saying to their grandpa, let’s go and eat!)</p>

<p>Commas after fronted adverbials</p>	<p>A fronted adverbial acts like a subordinate clause so it sometimes has a comma to separate it from the rest of the sentence.</p> <p>Walking slowly, I went to the fridge.</p> <p>On Saturday afternoon, he ran to the shops.</p> <p>With a smile on his face, he licked his lips.</p>
<p>Inverted commas (speech marks)</p>	<p>Direct speech = quoting exactly what someone has said</p> <p>Direct speech always needs inverted commas, a capital letter to start the speech and a piece of punctuation for the speech ends (full stop, comma, exclamation/question mark).</p> <p>“Running is really tiring,” mumbled Jimmy. "Where is she?" he asked.</p> <p>She said to me, “I’ll be home before dinner.” "Amazing!" shouted John.</p>
<p>Apostrophes</p>	<p>We use apostrophes to mark singular possession in nouns where we put an apostrophe and then an s</p> <ul style="list-style-type: none"> • The woman’s hat The tree’s branch Mr Harrison’s house <p>We also use apostrophes to mark plural possession, this only needs an apostrophe</p> <ul style="list-style-type: none"> • The ladies’ toilet the two actresses’ roles <p>Apostrophes are also used to mark contractions – this is where one or two letters is replaced by an apostrophe</p> <p><u>Contractions:</u> <i>Is not = isn’t Could not = couldn’t</i> Will not = won’t Cannot = can’t <i>Should not = shouldn’t would not = wouldn’t</i> Shall not = shan’t</p> <p>Remember, contractions are an example of informal language. Apostrophes for possession are not an example of informality.</p> <p>Informal = Jenny didn't like chocolate.</p> <p>Formal = Jenny did not like chocolate.</p>
<p>Punctuation for parenthesis</p>	<p>Parenthesis is used to add more information about something. If it is taken out of the sentence, the sentence would still make sense.</p> <p>It can be done using either brackets () commas ,, or dashes - -</p> <p>e.g.</p> <p>The witch went forwards while flying her broom.</p> <p>The witch went forwards (very quickly) while flying her broom.</p> <p>The sea glistened in the morning.</p> <p>The sea glistened – like a collection of diamonds – in the morning.</p> <p>Jay’s dog played in the sun.</p> <p>Jay’s dog, which is a spaniel, played in the sun.</p>

	<p>*TT* = Remember, parenthesis is the effect, not the name of the punctuation! Parent, he, sis is how to remember the way to spell it if asked!</p>
Colons	<p>Colons can be used in two different ways.</p> <ol style="list-style-type: none"> It can be used to introduce lists <ul style="list-style-type: none"> The shopping list had several items: chocolate, cereal, melon, ice-cream and soap. Things needed for Sam's PE kit: shoes, shorts, socks and a t-shirt. It can be used to separate two main clauses (two sentences that make sense by themselves) <ul style="list-style-type: none"> The villa was hot: the sun was bright. James played along the river: he wanted to see some fish. <p>*TT* = You do not need a capital letter after a colon UNLESS it is a proper noun.</p> <p>If you get asked to put a colon in, find the two sentences that make sense by themselves first! Whether using it to introduce a list or separate main clauses, the clause before the colon must make sense by itself.</p>
Semi-colons	<p>Semi-colons can be used in two different ways.</p> <ol style="list-style-type: none"> It can be used to separate two main clauses (two sentences that make sense by themselves) <ul style="list-style-type: none"> Some people like summer; others prefer autumn. The children played against each other; only one team could win. They can be used to separate items in a list of longer items (longer than one word) <ul style="list-style-type: none"> At the circus, we saw a clown juggling with swords and daggers; a lion who stood on a ball; a fire-eater with flashing eyes; and an eight year old acrobat. <p>Don't forget to put a semi-colon before the 'and' if using it in a list!</p> <p>*TT* = You do not need a capital letter after a semi-colon UNLESS it is a proper noun.</p> <p>If you get asked to put a semi-colon in, find the two sentences that make sense by themselves first!</p>
Single dashes	<p>Just like a colon and semi-colon, a dash can separate main clauses (clauses that make sense by themselves).</p> <p>e.g. The boy was frightened – he had never been into the forest before.</p> <p>Suddenly, the river raged through the village – houses were being torn apart.</p> <p>*TT* = Find where the full stop would go and put a dash there!</p>
Hyphens	<p>Hyphens must be used to avoid ambiguity (to stop the sentence from being confusing) – we use them to join two or more words before a noun to help us describe it.</p> <p>Avoid ambiguity – to re-sign a petition (rather than resign from a job)</p> <p>To make a compound word (two words joined together before a noun) - sugar-free lollies, state-of-the-art technology</p> <p>*TT* = If you are asked to put a hyphen into a sentence, look for the noun first! A hyphen must not join to the noun.</p> <p>The amount of hyphens is used is always one less that the words being joined together!</p>

	e.g. state-of-the-art has four words but only three hyphens
Bullet points	<p>Bullet points are quite simple to use.</p> <p>They are used in lists. You must punctuate them consistently. Start each item with a capital letter, followed by a comma and then end the list with a full stop like the example below.</p> <p>Shopping list:</p> <ul style="list-style-type: none"> • Bacon, • Cheese, • Milk, • Bread.

Questions from past SAT papers:

1

Tick the sentence that must end with a **question mark**.

Tick **one**.

The teacher asked them what they were doing

I wonder what time the next train arrives

Did she play tennis on your team last year

He asked if he could use my pen

Which sentence is punctuated correctly?

Tick **one**.

I will be running – a half marathon 13 miles next week!

I will be – running a half marathon – 13 miles next week!

I will be running a half marathon 13 – miles – next week!

I will be running a half marathon – 13 miles – next week!

4

Insert one **comma** in the correct place in the sentence below.

Every night Dad and my brother take the dog for a walk.

11Insert a **pair of brackets** in the correct place in the sentence below.

Using public transport such as buses and trains can reduce pollution.

22Insert a **colon** in the correct place in the sentence below.

Joshua had mastered two new skateboarding skills he could do a perfect aerial jump and execute a complete 180 degree turn.

46Circle each word that should begin with a **capital letter** in the sentence below.

when we visited the museum in birmingham, gareth arranged to travel by train with aunt laura.

23Add three **commas** in the correct places in the sentence below.

She wore a dark red skirt a woollen jumper a scarf with matching hat thick socks and black boots.

25Tick one box in each row to show whether the apostrophe is used for a **contracted form** or **possession**.

Sentence	Apostrophe for a contracted form	Apostrophe for possession
Where is Karen's pen?		
Joshua's hungry.		
Please get the dog's dinner.		
The cat's outside.		

Vocabulary (worth 5/6 marks each year)

Synonyms and antonyms	<p>Synonyms and antonyms are all based around meaning.</p> <p>Synonyms are words with similar meanings – Antonyms are opposite in meaning.</p> <p>e.g. synonyms – similar meanings</p> <p>hot = scorching, warm, blazing cold = freezing, icy, chilly</p> <p>e.g. antonyms – opposite meanings</p> <p>cute → scary, frightening, terrifying small → huge, big, colossal, massive</p>
Prefixes and suffixes	<p>Prefixes - (e.g. <i>super-</i>, <i>anti-</i>, <i>auto-</i>, <i>un-</i>, <i>dis-</i>, <i>de-</i>, <i>mis-</i>, <i>over-</i> and <i>re-</i>)</p> <p>Suffixes <i>-ment</i>, <i>-ness</i>, <i>-ful</i>, <i>-less</i>, <i>-ly</i>, <i>-ness</i>, <i>-er</i> <i>-ful</i>, <i>-less</i>, <i>-ate</i>, <i>-ise</i>, <i>-ify</i> and regular plural noun suffixes <i>-s</i> or <i>-es</i> (e.g. <i>dog</i>, <i>dogs</i>; <i>wish</i>, <i>wishes</i>),</p> <p>Prefixes can change words so that they mean different things. Use your spelling list to help you with this.</p> <p>e.g. 'un' can mean the opposite – unhappy, unfair, unofficial</p> <p>*TT* = these questions normally ask you to draw a line from the correct the prefix or suffix to the correct word – remember to use elimination and eliminate the ones that don't sound right!</p>
Word families	<p>Think about the words the test provides you with and what they actually mean.</p> <p>e.g. photograph paragraph graphics</p> <p>graph means writing or drawing</p> <p>century percent centipede</p> <p>cent means one hundred</p>

Standard English and formality (worth between 1-3 marks each year)

Standard English	<p>standard verb forms (e.g. <i>I did / I done</i>, <i>We were / was</i>, <i>He was / were</i>, <i>isn't / ain't</i>)</p> <p>pronouns (<i>them / those</i>, <i>that / what</i>)</p> <p>adverbs using <i>-ly</i> (<i>run quickly / quick</i> and <i>anything / nothing</i>)</p> <p>Standard English means correct English. Slang is not standard English.</p> <p>*TT* = Read out all the options and think about which one sounds the most correct.</p>
Formal and informal vocabulary	<p>the difference between vocabulary typical of informal speech and writing, and vocabulary appropriate for formal speech and writing, e.g. <i>ask for / request</i></p> <p>Remember – contractions are informal (didn't, couldn't, I'm, won't, wouldn't)</p> <p>Remember, formal is language you would write, informal is language you would say!</p>

The subjunctive	<p>The subjunctive isn't used often and is mostly used to give advice or to tell someone to do something. It is used to talk about a situation that hasn't happened yet.</p> <p>If I were you, I would listen carefully.</p> <p>The teacher demanded that he listen in silence.</p> <p>*TT* = Always look for the one that sounds like how the Queen speaks and for the word 'were'!</p>
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Past SATs paper questions:

22

Which sentence is the most **formal**?

Tick **one**.

- Your presence is requested at the wedding of our daughter.
- You would like to come to our daughter's wedding, wouldn't you?
- We'd love you to join us for our daughter's wedding.
- Our daughter's getting married – please come!

4

The **prefix mis-** can be added to the word read to make the word misread.

What does the word **misread** mean?

Tick **one**.

- to read quickly
- to read incorrectly
- to read again
- to read before

44

Complete each sentence below with a word formed from the root word thought.

Olisa was a very _____ girl.

The children looked _____ at the poster on the wall.

41

Circle the two words that are **synonyms** in the passage below.

The café serves delicious snacks and cakes until noon.

After midday, you can also order hot lunches, sandwiches or soup.

40

Which one **prefix** can be added to all three words below to make their antonyms?
Write the prefix in the box.

secure

active

complete

5

Draw a line to match each **prefix** to the correct word to make a different word. Use each prefix only once.

Prefix

inter

dis

semi

anti

Word

approval

circle

social

action

12

What does the **prefix** multi- mean in the words multicultural, multipurpose and multicoloured?

Tick **one**.

some

few

all

many